

# Call for Virtual Networking Support Manager

## COST Action CA19140 FIT4NANO

G. Hlawacek (FIT4NANO Action Chair)

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### 1 Aims

The COST Action FIT4NANO CA19140 is collecting applications for a Virtual Networking Support Manager (VNS manager). The successful applicant will receive up to 4000€ to support their duties during the First Grant Period (GP1) of the Action ending on 31.10.2021. This is one time payment and can be used for the defined tasks and duties in line with the current version of the COST Vademecum (see section 10.1.3). It is expected that the VNS manager develops a strategy for virtual networking inside the Action and with stake holders outside the Action. This strategy should cover all Action activities and also given an outlook for the following GPs until the end of the Action. In addition to the development of a strategy on virtual networking in the Action the VNS manager will be responsible for

- The planning and management of virtual meetings
- Advice in the selection of the best tools for reaching the goals defined by the MoU and the VNT strategy (GDPR, costs, ...).
- Manage the calls, awarding of the Virtual Mobility (VM) grants.
- Reporting of all ongoing activities to the CG and MC.
- Providing a report at the end of the GP.

### 2 Application

The application has to be submitted via the COST online tool (<https://e-services.cost.eu>) and include the following information:

- A description how the Action can benefit from developing virtual networking activities
- An outline for a strategy on virtual Networking that should at least include

- An approach for coordinating Virtual Mobility Grants (where relevant) by:
    - \* Opening calls and managing the evaluation process for awarding Virtual Mobility (VM) Grants
    - \* Supporting and advising beneficiaries of the Virtual Mobility Grants.
  - A plan for coordinating and reporting any planned COST Action events that will be held online (e.g., Annual Meeting or Conference) and how they fit the overall Action strategy.
- A sketch for which activities the grant will be used.

## 2.1 Documents

Please use the online form available via your e-COST profile at <https://e-services.cost.eu>. A template for the application can be found at [https://www.cost.eu/virtual\\_networking\\_support\\_grant\\_application](https://www.cost.eu/virtual_networking_support_grant_application). In addition, the applicant is requested to upload a CV highlighting their qualification for the position as well as other documents that could support the application.

Additional information can be found in the Vademecum, The FAQ for VNTs and the VNT user guide. These documents can be downloaded at <https://www.cost.eu/funding/how-to-get-funding/documents-and-guidelines/>.

## 2.2 Deadline

The deadline for the submission of the complete application is *9.6.2021*. Later or incomplete submission may not be considered.

## 3 Evaluation

### 3.1 Evaluation committee

The applications will be evaluated within 14 days by the following CG members.

Table 1: Evaluation committee

G. Hlawacek	M. Popovic	T. Wirtz	G. Hobler
K. Höflich	A. Gandy	D. Sobola	S. Lymperopoulou

### 3.2 Criteria

The following list provides a minimal set of evaluation criteria that will be used by the evaluation committee:

- Description of the benefit for the Action.
- Alignment of the strategy sketch with the COST and Action aims and objectives

- Appropriate consideration of the inclusiveness Policy, especially towards the support of researchers in COST Inclusiveness Target Countries.
- In case of equally ranked applications underrepresented persons, ECI and applicants from ITC will be considered first.